

BYLAWS
OF THE UNIVERSITY OF NEVADA, LAS VEGAS CHAPTER
OF THE NEVADA FACULTY ALLIANCE

Article I. Name

The name of this organization shall be the University of Nevada, Las Vegas Chapter of the Nevada Faculty Alliance (hereinafter NFA-UNLV), which shall be an affiliate of the American Association of University Professors (hereinafter AAUP). The bylaws of the NFA-UNLV shall comply with the bylaws of the Nevada Faculty Alliance.

Article II. Purposes

The purposes of NFA-UNLV are to:

- A. Work for the welfare, advancement, and improvement of higher education at the University of Nevada, Las Vegas.
- B. Defend academic freedom and tenure based on the AAUP standards and policy statements.
- C. Work to insure the vital participation of faculty in governance at the University of Nevada, Las Vegas.
- D. Protect and advance the professional status and interests of all faculty.
- E. Facilitate the dissemination of information on higher education principles and practices.
- F. Develop necessary and proper chapter programs for the accomplishment of the aforementioned purposes.

Article III. Membership

Any person who is employed at least half-time as academic faculty or professional staff at UNLV shall be eligible for membership in NFA-UNLV. Membership shall commence upon enrollment and payment of dues, and end when payment of dues cease. Members of the NFA-UNLV shall also be members of AAUP and the State NFA organization.

Article IV. Officers and Duties

- A. The officers of this organization shall be a president, vice-president, secretary, and treasurer. Officers shall be elected for two years by open nomination and secret ballot. Persons may be elected for up to two consecutive terms.
- B. Term of office for elected members shall begin on July 1 and shall be for two years, except that for the first year two members shall be elected for one year; thereafter each two members shall be elected annually for a two year term.

C. President:

The president shall be the chairperson of the NFA-UNLV Executive Committee (Article V), shall preside at meetings of the chapter, and shall serve as the chapter's representative on the NFA State Executive Board. The president shall be *ex officio* member of all standing committees, but the president shall not be counted in determining a quorum in these committees.

D. Vice-President:

The vice-president shall serve as liaison to all committees and shall act in the president's absence. In the event that the president is unable to complete the term of office, the office shall be filled by the vice-president.

E. Secretary:

The secretary shall keep an accurate record of all the Executive Committee's proceedings and furnish copies to all members of the Executive Committee and chairpersons of all committees, shall maintain a good record of all the correspondence of the chapter, and shall prepare newsletters for distribution to the faculty. The secretary shall preside at meetings and assume responsibility for the leadership of chapter in the absence or withdrawal of the president, and vice president, until new president and vice president can be elected.

F. Treasurer:

The treasurer shall receive all income to NFA-UNLV, shall pay out of treasury only such monies as directed by the Executive Committee, and shall keep an accurate record of all money received and of all disbursements. The treasurer shall prepare records for annual audit, and submit annual budget to the Executive Committee for consideration and approval. The treasurer shall preside at meetings and assume responsibility for the leadership of chapter in the absence

or withdrawal of the president, vice president, and secretary, and until a new Executive Committee can be elected.

Article V. Executive Committee

- A. The Executive Committee shall consist of the elected officers of the chapter (President, Vice-President, Secretary, Treasurer), and the immediate past president. It shall act as the governing body of NFA-UNLV. It shall be the duty of the Executive Committee to interpret the provisions of the Bylaws, to approve disbursements, to formulate and administer the budget, and to make decision on all matters concerning the implementation of NFA policy.
- B. The Executive Committee shall meet at least once each semester. Three members the Executive Committee shall constitute a quorum to conduct the committee's business. There shall be no proxies.
- C. The Executive Committee shall convene at least one general membership meeting each semester, which shall be noticed to the general membership of the NFA-UNLV.
- D. The Executive Committee shall create ad hoc committees as they are deemed necessary to promote the objectives of NFA-UNLV. The Executive Committee shall appoint the chair and members of these committees, shall give the charge to all committees, and shall adopt guidelines governing the operation of all committees.
- E. The Executive Committee shall prepare list of members who wish to represent NFA-UNLV in the state NFA committees such as Collective Bargaining Committee, Legal Assistance Committee, Lobbying Committee, and Political Action Committee. This list shall be submitted to the State Executive Board.
- F. Interim vacancies of officers shall be appointed by the Executive Committee except in the case of a vacancy in the office of president, the Vice-President shall assume the office of President and a new vice-president shall be appointed by the Executive Committee. Appointees shall serve until a successor member be elected in accordance with the regular election procedure.

Article VI. Finance

- A. Dues. Membership dues are set by the NFA Executive Board, and paid to the

NFA Treasury.

Members may make voluntary contribution to the NFA Political Action Fund.

- B. **Revenues.** Revenues for operation of NFA-UNLV are received from the NFA Treasury.
- C. **NFA-UNLV Dues.** NFA-UNLV may establish additional dues or assessments. Such dues may be established by votes of the Executive Committee or by referendum subject to approval by the NFA Board.
- D. The fiscal year of the NFA-UNLV shall be July 1 through June 30.

Article VII. Amendments

Amendments to the bylaws may be proposed by a majority of the members of the Executive Committee or by a petition of at least 10% of the NFA-UNLV membership. The amendment must be submitted by ballot for a vote of all the membership of NFA-UNLV. The approval of two thirds (2/3) of the casted ballots shall constitute the ratification of the amendments. The Executive Committee shall have the right to provide written comments on the proposed amendments prior to the vote on ratification.

Article VIII. Parliamentary Procedure

Robert's Rules of Order Revised shall be the authority on all matters of procedure not otherwise specified in this document.

Article IX. Liability

Officers, and members of NFA-UNLV shall not be liable for the debts, liabilities, and obligations of the organization.

Article X. IMPLEMENTATION

These By-Laws shall come into effect immediately following approval of two-thirds of members voting.